

**AGENDA FOR THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE LEE LAKE WATER DISTRICT
NOVEMBER 29, 2011, 8:30 A.M. AT
THE DISTRICT'S ADMINISTRATIVE OFFICE
22646 TEMESCAL CANYON ROAD, CORONA, CALIFORNIA 92883-5015**

The following is a summary of the rules of order governing meetings of the Lee Lake Water District Board of Directors:

AGENDA ITEMS

In case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage; a crippling disaster; or other activity, which severely imperils public health, safety or both. Also, items, which arise after the posting of Agenda, may be added by a two-thirds vote of the Board of Directors.

PUBLIC COMMENT

Persons wishing to address a matter not on the Agenda may be heard at this time; however, no action will be taken until placed on a future agenda in accordance with Board policy.

NOTICE TO PUBLIC

All matters listed under the Consent Calendar will be voted upon by one motion. There will be no separate discussion of these items, unless a Board Member or member of the public requests that a particular item(s) be removed from the Consent Calendar, in which case, they will be considered separately under New Business.

**IF ANYONE WISHES TO SPEAK WITH THE BOARD
ABOUT ANY CONSENT CALENDAR MATTER(S),
PLEASE STATE YOUR NAME, ADDRESS,
AND APPROPRIATE ITEM NUMBER(S).**

AFFIDAVIT OF POSTING

I, Allison Harnden, Office Manager of the Lee Lake Water District, hereby certify that I caused the posting of the Agenda at the District office at 22646 Temescal Canyon Road, Corona, California 92883-5015 prior to November 25, 2011.

Allison Harnden, Office Manager

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November 29, 2011**

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1. **Roll Call and Call to Order.**
2. **Presentations and Acknowledgments.**
3. **Public Comment.**

BOARD ITEMS:

4. **Minutes of the October 25, 2011 Regular Meeting.** **1-5**
RECOMMENDATION: Approve Minutes as written.
5. **Payment Authorization Report.** **6-8**
RECOMMENDATION: Approve Report and authorize payment of the October 25-November 29, 2011 invoices.
6. **Revenue & Expenditure Reports. (Unaudited).**
 - a. **Revenue & Expenditure Report.** **9-25**
RECOMMENDATION: Note and file.
 - b. **Lien update.** **26**
RECOMMENDATION: Note and file.
7. **Notice of upcoming vacancy on Board of Directors.**
RECOMMENDATION:
 - a. **Authorize delivery of Notice of Vacancy to County Election official** **27**
(after December 2, 2011).
 - b. **Adopt Resolution of Intention to fill Board vacancy at the Board Meeting** **28-29**
of December 20, 2011.
 - c. **Direct posting of vacancy in three (3) or more conspicuous places in the** **30**
District and delivery of notice to County Election Official at least fifteen
(15) days prior to December 20, 2011.

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- 8. Trilogy Development.**
 - a. Homeowners Association update. (-)
 - b. Golf Course update. (-)

- 9. Sycamore Creek Development.**
 - a. Project Update. (-)
 - b. 1748 homes to be built. 1122 houses occupied to date. 64% complete.

- 10. CFD No. 1 Sycamore Creek Recycled Water System.**
 - a. Update on progress. (-)

- 11. Retreat Development – Ryland Homes.**
 - a. Project Update. (-)
 - b. 517 homes to be built. 450 houses occupied to date. 87% complete.

- 12. Ranpac “Toscana” Project (Sam Yoo).**
 - a. Project Update. (-)
 - b. 1443 estimated houses to be built.

- 13. Re-alignment of Temescal Canyon Road (Sam Yoo).**
 - a. Project Update. (-)

- 14. Mission Clay “Serano Specific Plan” Project (Blair Dahl).**
 - a. Project Update. (-)

- 15. Water Utilization Reports.** 31-44
RECOMMENDATION: Note and file.

- 16. Committee Reports.**
 - a. Finance (Director Garrett). (-)

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b. Engineering (Director Rodriguez).	(-)
c. Public Relations.	(-)
17. General Manager's Report.	
a. General Manager's Report.	45
1. Capital Project Update.	46
2. EVMWD Ag Water Agreement.	47-54
RECOMMENDATION: Approve in substantial form with minor revisions as directed.	
3. RCRC/SEP Funding.	55-56
a. Agreement and Escrow Instructions for Purchase & Sale of Property.	57-71
RECOMMENDATION: Approve.	
b. Conservation Easement Deed language.	72-84
RECOMMENDATION: Approve.	
c. Agreement for funding the Acquisition and the Disposition of Real Property between the LLWD and the RCRC/ (Deleo Property).	85-95
RECOMMENDATION: Approve.	
b. Operations Report.	96-97
18. District Engineer's Report.	
a. Status of Projects.	98
19. District Counsel's Report.	(-)
20. Seminars/Workshops.	(-)
21. Consideration of Correspondence.	99
An informational package containing copies of all pertinent correspondence for the Month of October will be distributed to each Director along with the Agenda.	

22. Closed Session.

1. To be held for the purpose of "Personnel Matters", in accordance with Section 54957.6 of the Government Code.

23. Adjournment.